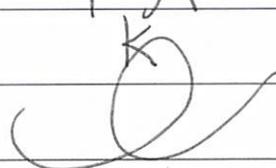


Janowski Elementary

SDMC Meeting  
December 14, 2021

| Teacher Name      | Grade Level  |
|-------------------|--|
| Pablo Mercado     | 2nd  |
| Crystal Stolte    | PK   |
| Lazaro Medina     | 4th  |
| Lesley Wolfe      | FA   |
| Samantha Rios     | K  |
| Matilde Mender    |  Counselor |
| Sandra Infante    | 1st.   |
| A. Cooper         | 5th  |
| Petra Gallegos    | 3rd  |
| M. B.             | Principal  |
| Elizabet Espinoza | Assistant Principal  |
|                   |  |
|                   |  |

# Janowski Elementary

7500 Bauman  
Houston, Texas 77022

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Through rigorous and engaging instruction provided within a safe and structured environment Janowski Elementary prepares PreKinder thru 5<sup>th</sup> grade students for higher education and beyond.

## SDMC Minutes

*December 14, 2021*

**Members Present: Ms. Bazan, Ms. Espinoza, Ms. Mendez, Ms. Rios, Ms. Cooper, Ms. Wolfe, Ms. Stolte, Ms. Infante, Ms. Tritico, Mr. Mercado, Mr. Medina, Ms. Gallegos**

### Closing out fall semester

- Student grades should be current as we prepare to close out the fall semester.
- Progress reports will go out Wednesday. If teachers are working with Ms. Acuna to complete grades the latest progress reports may go out is Friday.
- Class celebrations will be held on Thursday and treats will be given to students on Friday.
- Teachers must ensure that all technology is locked down and secured before the end of day on Friday. Security procedures were emailed to teachers and can be found in the Principal's Bulletin.
- Teachers should ensure that food items are thrown away before the end of day on Friday.

### Instruction

- As we return from the holiday break the campus will focus on student growth and progress.
- Our campus goal this year will be to move from a "C" to a "B". Specifically looking at 4<sup>th</sup> and 5<sup>th</sup> grade growth.
- More information regarding the student growth needed to reach our campus goal will be given in January.
- Teachers should begin looking at their DLA data to identify trends.
- For 3-5<sup>th</sup> grade teachers; be aware of changes that have been made to the STAAR format. We have begun to see examples of this new format in the latest DLA .
- Upon Returning from holiday break, we will hold Data PLC's ; Tuesday/ 3-5<sup>th</sup> grade and Thursday 1-2<sup>nd</sup> .
- Teachers should look over data and prepare notes for our upcoming meeting on the first Tuesday and Thursday we return from holiday break.

### Technology Questions

- PK is having trouble signing into Imagine Literacy . Mr. Eckert visited classrooms and could not find an issue but will revisit to take a closer look. The issue could be related to the devices, connectivity, browser, or student error.
- 4<sup>th</sup> Grade Team reported technology issues during the most recent ELD district test. Concerns were expressed for the upcoming TELPAS test. Ms. Bazan stated that there could have been an issue with too many users overwhelming the system. She assured teachers that during TELPAS students would test in waves and be on a different browser. Ms. Mendez, campus CTC, will monitor the new testing requirements .

# Janowski Elementary

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## Budget

- During the October snapshot the projected enrollment was 431, however, the actual enrollment was 420 students.
- The school will have to pay back funds for 11 students.
- Ms. Bazan will attend a budget meeting in January to inquire about the deficit funds that will need to be repaid.
- At this moment the projected payback is 20k .
- The SDMC will meet again after the budget meeting to discuss adjustments in the school budget.

## Class Celebrations

- Students should bring in no more than 3 dollars for the class party.
- Students are not allowed to bring in food or drinks for the party even if they are store bought. Perhaps things will change at the end of the year.
- Classrooms not eating in the cafeteria on Thursday should email Ms. Bazan by tomorrow at 10 am so that we may let Ms. Pacheco know.
- Teachers should prepare winter activities in the morning for students. Classroom parties should begin after lunch.
- If needed a parent can drop off pizzas for class celebrations, however, the preferred method is restaurant delivery
- Electronic devices are allowed if teachers send letter stating that if devices are damaged or stolen the school is not responsible.
- No cell phones allowed during the party. Cell phones should not be turned on and should not be out at all.

## Movie Day

- Movies will be streamed on Friday. Streaming movies will be PG.
- A letter will be drafted and sent home informing parents.

## Faculty Meeting/ Winter Celebration

- The staff Winter Celebration is not mandatory.
- Dinner will be served at 3:30-5:30

## Safety and Security

- During our most recent visit from the Fire Marshall. He stated that hallway doors should not be open.
- Doorstops are also not allowed and must be removed . Lower grades should assign a door holder to keep the door open. Door stopper nailed to the doors will be removed.

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- PK- a parent recently came onto campus to look for a missing sweater. Teachers must stay vigilant to ensure no parents come on to campus.
- Arrival and dismissal times are the most crucial times and require us to be more vigilant. No parent can be on campus at all unless an administrator is aware.
- Mask mandates will be revisited by the HISD board in mid-January. The mask mandate may be lifted in January.

Questions from Committee

- First grade asked if they would be receiving paper in January. Ms. Bazan assured teachers they would be getting additional paper for the new year.

## Janowski Elementary

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SDMC & Safety/Security Meeting  
December 14, 2021

- Closing out Fall Semester
  - Grades up to date – progress reports go home on Thursday, December 16<sup>th</sup>
  - Securing and locking down all technology in your classrooms
  - Throwing away all food items by Friday, December 17<sup>th</sup>
  
- Instruction
  - Campus goal is for our school to move from a “C” to a “B”
  - Campus focus is on student growth and progress
  - Tracking and analyzing data - what did the DLA's tell you
  - 3<sup>rd</sup> thru 5<sup>th</sup> Data PLC on Tuesday – January 4th
  - 1<sup>st</sup> and 2<sup>nd</sup> Data PLC on Thursday – January 6<sup>th</sup>
  
- Technology
  - Questions or concerns
  
- Budget
  - Projected enrollment was 431
  - Enrollment as of 10/28 – 420
  - Budget meeting will take place on Monday, January 3<sup>rd</sup> to find out deficit and monies to be paid back
  
- Movie Day –
  - Friday, December 17<sup>th</sup>
    - A schoolwide permission slip will be sent home. I will list several of the movies we will be playing throughout the day.
  
- Faculty Meeting/Winter Celebration
  - Wednesday, December 15<sup>th</sup> 3:30 – 5:30 in the cafeteria
  
- Safety and Security
  - Questions or Concerns
  - Fire Marshall visited the campus in November (Door stops in the main hallways will be removed in January. (Assign a door holder to maintain the door open especially for the little ones).